



I. GENERAL INFORMATION

1. Name of Library Oshkosh Public Library		2. Public Library System Winnefox Library System			
3a. Head Librarian First Name Jeffery	3b. Head Librarian Last Name Gilderson-Duwe	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 02/28/2025	
6a. Street Address 106 Washington Ave.	6b. Mailing Address or PO Box 106 Washington Ave.	7. City / Village / Town Oshkosh	8a. ZIP 54901	8b. ZIP4 4985	9. County Winnebago
10. Library Phone Number 9202365210	11. Fax Number	12. Library E-mail Address of Director gilderson-duwe@oshkoshpubliclibrary.org			
13. Library Website URL www.oshkoshpubliclibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 19	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 94,500	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number 079298144	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	70		
19b. Number of winter weeks	38		
19c. Summer hours open per week	61		
19d. Number of summer weeks	14		
19e. Total weeks per year	52		
19f. Total hours per year for this location	3,514		

PUBLIC SERVICES COVID-19	
Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	No
External Wi-Fi Access Increased During COVID-19	No
Staff Re-Assigned During COVID-19	No

COVID-19 CLOSURES	
Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
Additional building closure and reopening dates, please describe	

Additional building closure and reopening dates, please describe



II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	214,863	11,274
2. Electronic Books <i>E-books</i>	185,992	
3. Audio Materials	31,738	629
4. Electronic Audio Materials <i>Downloadable</i>	83,781	
5. Video Materials	14,595	1,025
6. Electronic Video Materials <i>Downloadable</i>	3,591	
7. Other Materials Owned <i>Describe CD-roms, Puppets, Toys & Video Games</i>	2,495	
8a. Electronic Collections <i>Locally Owned or Leased</i>	12	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	3	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	78	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	264	

III. LIBRARY SERVICES							
1. Circulation Transactions		c. Circulation of Other Physical Items		2. Interlibrary Loans			
a. Total Circulation	b. Children's Materials	(subset of 1a.)	11,591	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>		
475,206	181,253			71,380	71,966		
Method for Counting ILL Transactions Categorized ILL Transactions							
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)		69,538		71,403			
WISCAT		0		0			
Other (includes OCLC, manual tracking or other methods)		1,842		563			
3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	No	a. Method	b. Annual Count	a. Method	b. Annual Count
23,971	6,848	30,819		Actual Count	18,125	Actual Count	195,791
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access		c. Method	d. Annual Count	a. Method	b. Annual Count	
53	37		Actual Count	19,271	Survey Week(s)	77,400	
8. Website Visits	9. Electronic Collection Retrieval						
219,347	a. Local	b. Other	c. Statewide	d. Total			
	8,941	20,747	4,390	34,078			
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials			
61,689	54,295	3,593	119,577	4,265			

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	278	149	111	17	555	
Total Attendance	4,170	4,606	1,504	45	10,325	

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	278	147	106	106	
Total Attendance	4,170	4,236	1,443	45	
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	355	171	531		
Total Attendance	4,177	4,811	9,849		

11i. Describe the library's in-person programs: Book discussions, local history, genealogy, crafts, music

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	2		5	17	24	
Total Live Virtual Attendance	370		61	45	476	
Total views of live programs that were recorded and posted for asynchronous viewing			1,014	174	1,188	

12g. Which platforms does the library use to host the library's live, virtual programs: Facebook, Instagram

12h. Describe the library's live, virtual programs: Readers Advisory, Local History

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs				36	36	
Total Pre-Recorded Program Views				5,464	5,464	

13g. Which platforms does the library use to host the library's pre-recorded programs: YouTube

13h. Describe the library's pre-recorded programs: Readers Advisory

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Bill	Bracken	1770 Chatham Drive	Oshkosh	54904	wgbrack13@gmail.com
2. Kim	Brown	P.O. Box 3048	Oshkosh	54903-3048	kim.brown@oshkoshk12.w
3. Julie	Davids	1755 West 7th Avenue	Oshkosh	54902	julie.davids@homecareassi:
4. Larry	Lautenschlager	1215 Carr Place	Oshkosh	54901	lauts4@aol.com
5. Christine	Melms-Simon	3414 Eichstadt Road	Oshkosh	54901	artsandsmarts@att.net
6. Lindsey	Mugerauer	1701 Bernheim Street	Oshkosh	54904	lindseymugerauer@hotmail
7. Baron	Perlman	664 Bowen Street	Oshkosh	54901	baronperlman@gmail.com
8. David	Romond	3111 Quail Run Drive	Oshkosh	54904	daveromond@yahoo.com
9. David	Rucker	233 Fulton Avenue	Oshkosh	54901	davidlorenzrucker@gmail.c
10. Amber	Shemanski	1235 Greenfield Trail	Oshkosh	54904	ambershemanski@gmail.co
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
 Include vacancies in this count

10

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Oshkosh	\$2,792,700
Subtotal 1		\$2,792,700

2. County

a. Home County Appropriation for Library Services Subtotal 2a \$771,766

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Fond du Lac	\$24,215		
Green Lake	\$1,222		
Waushara	\$7,300		
Calumet	\$333		
Subtotal 2b			\$33,070

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount

b. Funds Carried Forward from Previous Year

c. Other State Funded Program

Subtotal 3		
------------	--	--

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
	\$0
Subtotal 4	\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Winnefox Library System	\$212,784		
Subtotal 5	\$212,784		

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$162,676

7. All Other Operating Income

\$14,000

8. Total Operating Income Add 1 through 7

\$3,986,996

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$2,792,700

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations \$2,126,045	2. Employee Benefits Include maintenance, security, plant operations \$606,617
--	---

3. Library Collection Expenditures

a. Print Materials \$144,131	b. Electronic Materials \$162,174	c. Audiovisual Materials \$30,647	d. All Other Library Materials \$2,847	Subtotal 3 \$339,799
---------------------------------	--------------------------------------	--------------------------------------	---	-------------------------

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.

Provider	Amount	Provider	Amount
Winnefox Library System (WALS)	\$151,198		
Winnefox Library System	\$125,887		

Subtotal 4	\$277,085
------------	-----------

5. Other Operating Expenditures	\$637,420
---------------------------------	-----------

6. Total Operating Expenditures Add 1 through 5	\$3,986,966
---	-------------

7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	\$0
---	-----

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County		\$0	\$0
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue \$0	Total Expenditure \$0

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year	\$5,707,143
---	-------------

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year	\$0
---	-----

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$150,098	40.00				
Managing Librarian	MLS (ALA)	\$320,645	160.00				
Assistant Director	MLS (ALA)	\$88,217	40.00				
Librarian	MLS (ALA)	\$438,606	280.00				
Operations Manager	Other	\$110,065	70.00				
Assistant Director	Other	\$88,217	40.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Graphic Artist	Other	\$58,627	40.00	Library Assistant I	Other	\$45,134	48.00
Maintenance Engineer	Other	\$60,133	40.00	Page	Other	\$105,299	187.00
Maintenance Custodian	Other	\$21,397	20.00				
Marketing Coordinator	Other	\$64,549	40.00				
Library Assistant II	Other	\$503,380	520.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

13.00

Other Persons Holding the Title of Librarian (FTE)

0.00

Subtotal 2a

13.00

b. All Other Paid Staff (FTE)

Include maintenance, plant operations, and security

25.13

c. Total Library Staff (FTE)

38.13

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			117,948		
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal	
2. Circulation to Nonresidents Living in the Library's County		8,453	92,870	101,323	
3. Circulation to Nonresidents Living in Another County in the Library System		3,716	7,499	11,215	
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		2,567	1,409	3,976	
5. Circulation to All Other Wisconsin Residents		898	6. Circulation to Persons from Out of the State		343
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual		8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No		8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library					
Name of County		Circulation	Name of County		Circulation
a. Calumet		527	f. Waushara		1,132
b. Outagamie		559	g.		
c. Waupaca		283	h.		
d. Fond du Lac		5,997	i.		
e. Green Lake		323	j.		

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes		2. Library type of Internet Connection <i>Mark all that apply</i>		3. Is the library CIPA compliant ?	
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such a bookmobile? Yes		No a. State TEACH line		No	
		Yes b. Other broadband connection Local, cable, telco, community network, etc.			

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	16	24	8
Total Self-Directed Activity Participation	997	3,606	421
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	16		64
Total Self-Directed Activity Participation	807		5,831

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name Marie	b. Last Name Boleman	c. Email Address boleman@oshkoshpubliclibrary.org
----------------------------	-----------------------------	--

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name Joe	b. Last Name Bongers	c. Email Address bongers@oshkoshpubliclibrary.org
--------------------------	-----------------------------	--



XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Bill Bracken	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Jeffery Gilderson-Duwe	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Winnebago

The Oshkosh Public Library Board of Trustees hereby states that in 2022 the Winnefox Library System
Name of Public Library Name of Public Library System / Service

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. Attach additional sheets if necessary.

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

During 2022, the Winnefox Library System continued to provide excellent leadership and was responsive to the needs of Oshkosh Public Library and the citizens we serve. Winnefox has effectively maintained a full array of services, including 5 day/week van delivery service for Oshkosh patrons, printing services, our automation consortium, continuing education support, and technical support. The relationship between the System, Resource Library (OPL) and member libraries is excellent.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Bill Bracken	